

Parks & Recreation Advisory Commission



Parks & Recreation Advisory Commission MEETING MINUTES March 18, 2025

CALL TO ORDER

- Meeting was called to order at 7:00pm

ROLL CALL

- Members present: Erin Mignon
Joe Garson
John Coziar
Jill Lawson

APPROVAL OF MARCH MEETING MINUTES

- Motion to approve minutes as written was made, approved, and carried by all. Minutes will be made official and sent to city for record.

REQUESTS OF COMMISSION MEMBERS

- None

DEPARTMENT UPDATES

- Director Rosen introduced his replacements, Laura Wilken as the future Director of Recreation & Events; and Brad Koehnemann as the Director of Parks & Natural Resources.
 - Brad outlined some of his and mutual plans with Laura for the upcoming fiscal year.
 - New position to take the load off of him and Laura
 - Outlined his current duties and overview of cemetery operations
 - Laura outlined her current duties as well and that the two of them interviewed current staff members to determine what additional duties they would be willing to take on. Also, Kody Welch has submitted his resignation that takes effect May 16, 2025.
 - She also stated that she has started work on organizing/cleaning concessions at Glik Park and began meeting with contractors for work at the Outdoor Pool.
 - She did ask the Commission to think of creative ideas to help raise funds for the annual Fireworks show.
 - In order to prepare and/or motivate summer/seasonal staff, she has hired a speaker for this May and also encouraged members to use the Highland Happenings App to submit requests for various things related to parks, street lights, pot-holes, etc.

REQUESTS OF THE COMMISSION

- Joe Garson made a motion to add, under new business, discussion and recommendation for naming Pavilion #3 at Silver Lake Park.
- NEW BUSINESS
- Madison County PEP Grant
 - Director Rosen explained that the department is eligible for some extra funding this year in light of the County cleaning up some unfinished projects in other communities. Therefore, the department will be able to receive approximately \$101,000.00 for the Pickleball Courts at Spindler. He also stated that we reached out to Byrnes & Jones Engineering to be considered to manage the installation of the courts. However, their estimate was a bit higher than expected and therefore the city is considering to manage the project in-house.
- 2025/2026 Budget Items
 - Director Rosen touched on the higher priorities of the upcoming budget
 - Pave the Glik Park parking lot
 - Resurface the deck around the KRC indoor pool
 - New ceiling tile in the Weinheimer Community Center
 - The Quarterback Club will be installing lights on the Hunsche Football Field
 - Cemetery fee increase takes effect May 1, 2025
- Naming Rights
 - A private citizen has requested a Commission recommendation to name Pavilion #3 at Silver Lake Park the “John Wildi Masonic Temple” to honor past, current and future members. This private citizen has committed up to \$5,000.00 for the naming rights in order to add electric because of its popularity as a starting point for the Rikli Family Disc Golf Course.
 - Seeing that it falls under the guise of the guidelines, the Commission members voted in favor of this and asked Director Rosen to submit a memo with their support.

Next meeting is scheduled for May 20, 2025 @ 7:00pm, Korte Recreation Center